



## Sample Directions

We hope you are looking forward to your upcoming stay. Here are some directions in anticipation of your arrival:

[Flat number], [Building name],  
XXXX Street,  
St Ives,  
Cornwall  
[Post code]

You will find parking passes once inside the unit. Please place one in each vehicle ASAP, as you will be fined if you do not have a parking pass!

From north: XXXXXXXX (Create as appropriate)

From The South and St Ives Rail: If you're arriving from the South via St Ives Road continue until you reach Treyton Avenue and continue on. Take a right when you see Primrose Valley, then follow this until you reach a road called The Warren, and pass the train station, and continue onwards. If you are arriving by rail, simply turn right as you leave the train station, and follow a street called The Warren. Then take a head right up St Andrews Street when you come to it. Pass the Barbara Hepworth museum, and continue until you see a shop called St Ives Leather Craft. When you reach this shop turn right and head up Back Lane, until you reach Quay Street.

From the east: If you are reaching us by the B3306 road keep on driving until you reach higher a street called Higher Stennack. Continue on to The Stennack, and when you reach Chapel Street take a left up Wesley Place, then turn right when you leave Bedford Road. Continue up the High Street, then turn left when you reach St Andrews Street. Pass the Barbara Hepworth museum, and keep on walking till you see a shop called St Ives Leather Craft. When you reach this shop turn right and head up Back Lane, until you reach Quay Street.

From the west: XXXXXXXX (Create as appropriate)

From Lands End Airport: Head northwest on B3306. Turn left at A3071, continue onto B3306. Turn left, then right to stay on this road. Turn left again to stay on the B3306, then take the first left to stay on the the B3306 and go straight ahead through the first roundabout. From this point follow our directions from the East.

We are located on the third floor of the building.



**Keys:** There are **two** lockboxes. You will get the keys out of the **lower** of the two lockboxes. The lock box code is **XXXXX**. Take the keys out and keep them with you at all times.

**Arrival:** **Day of week, DD/MM/YYYY at 4:00 pm.** Early arrival is not possible. When you arrive, please inspect the home for cleanliness. If ANYTHING is not acceptable, do not hesitate to call the housekeeper at **XXXXX-XXXXX**.

**Codes:** Here are a few codes you might need while staying in our flat.

**Pool locker: 234 (at the health club across the road)**  
**Wireless Internet Connection: DEST5**

**Extras:** We have **two deck chairs and an umbrella** set up on the beach that is included in your rental. When you get to the beach, speak with the beach attendant and tell him you are staying in the **[Flat number], [Building name]**. If you or someone in your party is handicapped or has difficulty walking, please be sure to let the beach attendant know. He will make special arrangements for your umbrella to be as close to the centre as possible.

#### **Emergency Information:**

In case of Emergency **dial 999.** (Or your country's emergency number).

**You are in St Ives.**  
**South West Cornwall,**  
**England,**  
**United Kingdom**

**Phone #XXXXX-XXXXX**

**The mobile telephone reception inside our unit is unfortunately unpredictable at times.** In case of emergency, use the land line to reach security or **999**.

If you have trouble with the unit, call the owners, **Mr and Mrs Owner**, on **XXXXX-XXXXX**. We can also be reached on our mobile phone, **XXXXX-XXXX**.

If you cannot get a hold of us, please call the housekeeper at **XXXXX-XXXXX**.

The on-site security can be reached at **XXXXX-XXXXX. (9:00PM until 5:00AM.)**



Please note: **The XXXXX Building**, and the **St Ives Harbour area is a residential area**. Whilst we hope you enjoy your stay, please respect building's permanent residents and locals during your evenings. Quiet time is enforced by a security guard on duty. If noise is a nuisance to you, do not hesitate to call the security officer at the number above. The emergency number is **XXXXX-XXXXXX**.

**Household How-Tos:** Our recycling bin is located **in the storage cupboard**. Please clean out any used plastics or aluminium cans and place these in the bin, along with folded boxes or papers. Please do not place glass in the recycling bin.

The fuse box is located **on the wall near the washing machine**. In case of a power short, flick the switch for the appropriate room.

**Activities:** Our local beaches provide many fun activities including surfing, windsurfing and snorkeling. Enjoy the sunshine, explore the rock pools and look out for seals.

A fun, inexpensive thing to do is to rent the sea pedalos off the beach. Morning is usually the best time, when the waters are generally calmer. The pedalos are very easy to maneuver and it's only around £15/hour.

#### **Restaurants:**

The Alba,  
Old Lifeboat House, Wharf Road,  
St Ives, Cornwall,  
TR26 1LF

01736 797222

The Seafood Café,  
45-47 Fore Street,  
St Ives, Cornwall,  
TR26 1HE

01736 794004

The Golden Lion Pub,  
Market Place,  
St Ives, Cornwall  
TR26 1RZ



Ocean Grill,  
Wharf Road  
St Ives, Cornwall  
TR26 1LG

01736 799874

### **Local Attractions**

Tate St Ives,  
Porthmeor Beach  
St Ives, Cornwall

01736 796226

St Michael's Mount (National Trust)  
Marazion, near Penzance

01736 710507

The Eden Project,  
St Austell, Bodela

01726 811911

**Advice:** St Ives Harbour beach is very safe, and the coast guard is close by. However please take all the necessary precautions to keep yourself safe when swimming in the sea. Pay attention to the sort of flag that is flying at the beach and supervise young children at all times.

**Departure:** Day of week, DD/MM/YYYY at 10 am. On the morning of your departure please do the following:

- Bring all rubbish bags to the large bins located between our building and car park.
- Place all towels, beach towels, and sheets in a pile on the floor kitchen. You can leave beds unmade.
- Please run the dishwasher and return dishes, cups, and utensils to their proper cabinets and drawers.
- Please leave parking passes on the kitchen counter for our next guests.
- **Place keys back in the lockbox as you leave.**
- Please remember to leave an entry in our guest book – we love to hear from our guests!





## Directions Checklist

### Getting There:

- Property Address
- Phone
- Gate Codes
- Parking Instructions
- Directions from N/S/E/W (as appropriate)
- Directions from Airport or train station
- Mileage
- Landmarks
- Roads to Avoid
- Directions to Specific Unit with Complex
- Floor #

### Arrival:

- Key Instructions
- Lockbox Code
- Arrival Time
- Instructions for Inspecting Home and Reporting Complaints

### During Stay:

- Codes (Beach, Fitness Suite, Internet)
- Access to Extras
- Household How To's
- Recycling Policies
- Local Attractions w/ Address, Phone
- Area Activities w/ Address, Phone
- Restaurants w/ Type of Food and Price Levels
- Supermarkets and Shops
- Departure Time
- Departure Instructions

### Emergency Info:

- Medical Facilities
- Owner Contact Info
- Housekeeper/Handyman Contact Info
- Reliability of Mobile Reception

### Other:

- Advice/Warnings
- Rules/Regs



## Area Tips Checklist

### Beach Destination

- Nearby supermarkets and shops
- Concierge services
- Nearest hospitals, medical facilities, and chemists
- Baby gear rentals
- Religious establishments
- Casual dining options
- Fine dining options
- Takeout/delivery suggestions
- Boutiques and shops
- Festivals and events
- Golf courses
- Amusement parks
- Museums
- Zoos
- Discount vouchers
- Excursions/tour operators
- Contact info for local attractions and restaurants
- Nearby beaches
- Beach rules/hours of operation
- Boat ramps
- Boat/kayak rentals
- Fishing guides
- Snorkel gear/deck chair rentals
- Snorkel/scuba guides
- Walking/jogging/hiking routes



### **Lake Destination**

- Nearby supermarkets and shops
- Concierge services
- Nearest hospitals, medical facilities, and chemists
- Baby gear rentals
- Religious establishments
- Casual dining options
- Fine dining options
- Takeout/delivery suggestions
- Boutiques and shops
- Festivals and events
- Golf courses
- Amusement parks
- Museums
- Zoos
- Discount vouchers
- Excursions/tour operators
- Contact info for local attractions and restaurants
- Bait & tackle shops
- Boat ramps
- Boat/kayak rentals
- Campfire tips
- Fishing rod repair
- Fishing guides
- Walking/jogging/hiking routes





### **Ski Destination**

- Nearby supermarkets and shops
- Concierge services
- Nearest hospitals, medical facilities, and chemists
- Baby gear rentals
- Religious establishments
- Casual dining options
- Fine dining options
- Takeout/delivery suggestions
- Boutiques and shops
- Festivals and events
- Golf courses
- Amusement parks
- Museums
- Zoos
- Discount vouchers
- Excursions/tour operators
- Contact info for local attractions and restaurants
- Ski shops
- Nearest ski lifts
- Ski lessons
- Ski gear rentals
- Walking/jogging/hiking routes

*Note to Homeowner: You may edit and use this form as needed for your holiday rental business. If another homeowner wishes to use this form, please direct him/her to [www.holiday-rentals.co.uk/info/owner-resources](http://www.holiday-rentals.co.uk/info/owner-resources).*

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